

## ENVIRONMENTAL POLICY

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### 1. OVERVIEW

Transcend Solutions Pte Ltd strives to be recognised in environmental sustainability and believes that a successful future for our organisation and the people we serve depends on the sustainability of the environment and communities in which we operate.

As a responsible corporate citizen, we bear a responsibility to consider the impact of our actions and how they affect the environment both directly in terms of our own operations, and indirectly through the programmes we offer to our stakeholders and the opportunities we pursue.

We are committed to minimising the environmental impact of our operations and to demonstrating leadership by integrating environmental considerations into all of our business practices.

### 2. COMMITMENT FROM TRANSCEND SOLUTIONS PTE LTD

For our work to be aligned within our organization's sustainability efforts, we will abide by the commitments below.

#### a) Environmental Commitments

##### **Protect the Environment:**

- We will protect the environment, including preventing pollution, through responsible management of our operations.
- We will design programmes to reduce any adverse environmental impact in implementation.
- We will give appropriate weight to this environmental policy when making future planning and investment decisions.

##### **Compliance:**

- We will comply with, or exceed, our environmental obligations, including taking a proactive approach regarding environmental legislation that affects our business.

## **b) Operations**

### **Objectives and Targets:**

- We will set objectives and targets to achieve continual improvement and sustainable development.
- We will establish and periodically review and report progress on objectives and targets to enhance our environmental performance.

### **Own Operations:**

- We will minimise the environmental impact of our own operations through best practice management of our use of energy, material consumption, water use, waste and emissions.
- We will encourage partners, volunteers, suppliers and vendors to adopt similar environmental principles as Transcend Solutions Pte Ltd.

### **Purchasing Decisions:**

- We will consider the environmental performance of our suppliers and the environmental attributes of products and services in our purchasing decisions.

### **Review:**

- We will ensure adherence to our environmental policy through periodic internal review.

## **c) Engagement and Transparency**

### **Employees:**

- We will raise employee awareness and support employees' creativity and enthusiasm with respect to implementing our environmental policy, guidelines, programmes and initiatives.
- We will continually promote environmental awareness, responsibility and best practices and to support the environmental sustainability culture of our organisation through education and initiatives to reduce our carbon footprint.

### **Reporting:**

- We will report annually on our internal environmental performance through appropriate platforms.

## Annex

To carry out this mission, four core tenets guide us and our employees:

1. Practicing environmental sustainability throughout our business operations, such as:
  - Responsible waste management
  - Eco-Office Plus certified
  - Sustainable procurement
  - Environment Working Group
  - Zero Plastic Waste Working Group
  - Integrate environmental sustainability elements into our programmes
  - Initiate employee volunteer engagement (e.g., beach clean-ups, urban gardening)
  - Employee sustainability awareness/education (clothing swaps, guest speakers, knowledge shares)
  
2. Designing impactful and environmentally sustainable programmes and partnerships, such as:
  - Carbon-offset programmes
  - Climate Hackathon
  
3. Participating in discussions/conferences that support environmental sustainability, such as:
  - [Singapore International Water Week](#)
  - [World Cities Summit](#)
  - [CleanEnviro Summit](#)
  - [International Forum for Volunteering in Development](#)
  
4. Amplifying solutions and building awareness of environmental sustainability, such as:
  - Reporting in our annual report and website
  - Sharing of best practices with partners & volunteers
  - Awards & recognition (Eco-Office Plus, GreenDNA)
  - Rewards & incentives for employees and volunteers